**Application For Employment**

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital status, military status, disability, sexual orientation, gender identity, or any other legally protected status.

**(Please print)** Date of Application

Position(s) applied for

Name

 Last First Middle

Address

 Street City State Zip

Telephone Email address:

If employed, can you produce verification of your legal right to work in the United States? (Statement of such proof will be required after employment) Yes\_\_\_\_\_\_\_\_ No\_\_\_\_\_\_\_\_

On what date would you be able to start work?

Are you available to work - Full Time\_\_\_\_\_\_\_\_ Part Time\_\_\_\_\_\_\_\_ Temporary\_\_\_\_\_\_\_\_

Have you ever applied here before? ………………………… Yes No When? \_\_\_\_\_\_

Have you ever been interviewed here? ……….……..……… Yes No When? \_\_\_\_\_\_

Do you have any commitments or agreements with another employer, person or entity which might affect your employment here, i.e., noncompete or nondisclosure obligations, etc.? …………………………………………………………………………. Yes No

If yes, please explain \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Where did you learn about the position you’re applying for?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you ever been terminated or asked to resign from a job? Yes\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ No\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If yes, please explain (include name of employer and date of termination): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Educational Record**

Last High School

 1 2 3 4

Junior College Major / Field No. of Years Completed Degree(s)

College or University Major / Field No. of Years Completed Degree(s)

**Employment Experience**

Start with your present or last job and work backwards (include periods of self-employment). If you need additional space, please continue on a separate sheet of paper.

1. Employer Telephone

 Address

 Job Title Supervisor

 Reason for Leaving

 Dates Employed: From To

 Work Performed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 May we contact this employer: Yes No If no, why?

2. Employer Telephone

 Address

 Job Title Supervisor

 Reason for Leaving

 Dates Employed: From To

 Work Performed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 May we contact this employer: Yes No If no, why?

3. Employer Telephone

 Address

 Job Title Supervisor

 Reason for Leaving

 Dates Employed: From To

 Work Performed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

May we contact this employer: Yes No If no, why?

4. Employer Telephone

 Address

 Job Title Supervisor

 Reason for Leaving

 Dates Employed: From To

 Work Performed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 May we contact this employer: Yes No If no, why?

Special Skills & Qualifications

**References**

References (individuals willing to provide professional and/or character references, other than family and relatives).

Name Telephone

Address Known How Long?

Name Telephone

Address Known How Long?

Name Telephone

Address Known How Long?

I authorize investigation of all statements contained in this application. I understand that falsification, omission, or misrepresentation of any fact called for in this application or during the application process will result in immediate termination or removal of my application from consideration. I authorize Employer to obtain information about my experience from the employers and references listed in this application and I release those parties from any liability that might arise from supplying information in response to a request from Employer.

Initial\_\_\_\_\_\_\_\_\_\_

If I am employed by Employer, I agree to conform to the rules and regulations of Employer. I also agree and understand that wages, hours, and working conditions are subject to change by Employer, at any time with or without notice. I understand that, if hired, my employment with Employer would be “at will,” which means that it can be terminated at any time, with or without reason or notice by Employer, or myself. I understand that only an owner of Employer has the authority to enter into any agreement other than for at-will employment, and then only in writing. I understand that this application is not a contract of employment (express or implied) with Employer.

Initial\_\_\_\_\_\_\_\_\_\_

I agree to submit to any post-offer, pre-employment testing or physicals, including drug screening, as required by Employer.

 Initial\_\_\_\_\_\_\_\_\_

I certify that I have read and I understand the foregoing. I also certify that, to the best of my knowledge, all of the information contained herein is true and correct.

Signature Date

(Please note that Employer considers applications for 60 days. If you wish to be considered after 60 days, please reapply.)

CONSENT TO PROCUREMENT OF CONSUMER CREDIT REPORT

I understand that to the maximum extent allowed by law, as a condition of my consideration for employment with Employer, or as a condition of my continued employment with Employer, Employer may obtain a consumer report that includes, but is not limited to, my employment and education verifications, social security verification, criminal and civil history, personal interviews, DMV records, any other public records and any other information bearing on my character, general reputation, personal characteristics and trustworthiness. Please note that in accordance with Oregon law, Employer will not obtain or use information contained in an applicant’s or employee’s credit history for employment purposes, except where credit history information is deemed substantially job-related.

I hereby authorize and consent to Employer’s procurement of such a report. I understand that, pursuant to the federal Fair Credit Reporting Act, Employer will provide me with a copy of any such report if the information contained in such report is, in any way, to be used in making a decision regarding my fitness for employment with Employer. I further understand that such report will be made available to me prior to any such decision being made, along with the name and address of the reporting agency that produced the report.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Signature of Applicant or Employee

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Printed Name of Applicant or Employee

SSN:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Dated